

MAGAC IYO CINWAAN MACMIIL

MAGAC IYO CINWAAN WAKIIL MACMIIL

Codsigaagii qoridda ee \_\_\_\_\_ Ka-Reebka waa la diiday waxaana la-galiyey diiwaan heer dawladeed ah ee Adeegyada Ku-saleysan Guriga iyo Beesha ee xafiiska DDA \_\_\_\_\_ . Xilligaas waxa adiga lagu aqoonsaday qof u baahan Xannaano ah heerka ICF/ID.

Waa in xafiiska DDA uu sannadkiiba hal mar dib-u-qiimeeyaa codsiyada qorid ka-reebid. Haddii aad adigu rabsid inaad ku sii jirtid diiwaanka, fadlan dooro weerta ugu fiican ee wax ka sheegeysa xaaladdaada. U-sahalkaaga ayaa halkan lagu soo diray buqshad tigrir leh oo cinwaansan.

- Waxaaan anigu jeclahay in magacaygu ku sii jiro diiwaanka qoridda ka-reebka.
- Xaaladdeydu iyo/amase baahideydu weli waxay la mid tahay tii kal hore.
- Waxaaan soo maray is-beddelada soo socda:

**Waa inaad la xiriirta xafiiska DDA amase aad soo celisaa foomkan oo buuxa inta ka horreysa \_\_\_\_\_ . Haddii aanu adiga hadal kaa maqli-weynno, magacaaga waxa laga saarayaa diiwaanka.**

- Anigu hadda ka dib ma rabo inaan ku sii jiro diiwaanka codsiyada qorid ka-reebid.

**Haddii aad qabto wax su'aalo ah, waxaad la xiriirtaa Maareeyaha Kheyraadka Kiiskaaga amase Sue Cabe taleefanka (360) 725-3430.**

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SAXEEXA MACMIILKA

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TAARIKH

\_\_\_\_\_  
SAXEEXA KAFIIL/WAKIIL SHARCI AH

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TAARIKH

Nuqul: Faylka Macmiilka

Lifaaq: Buug-yaraha Ka-reebid Adeegyada HCBS ee Xafiiska DDA.

## **FREQUENTLY ASKED QUESTIONS**

### **When is this form used?**

This form is used to notify individuals they need to renew their waiver enrollment request..

### **Who will be sending this notice?**

Headquarters will send this notice to the client and their NSA contact on the 10<sup>th</sup> month of their original enrollment to the database.

### **When will the individual's name be removed from the database if they do not respond to the letter?**

The individual's name will be removed on the last day of the 12<sup>th</sup> month from the date of placement on the database.

### **What if their notice goes out late?**

Notices sent out late will provide the individual with the same time frame for response as those letters sent out at 10 months.

### **How can the individual notify DDA of their desire to remain on the waiver enrollment database?**

The letter will include a return envelope. The individual can sign and date this letter and return it directly to Headquarters. The individual may also contact their Case Resource Manager directly.

### **What if they telephone in their request to renew their waiver enrollment request?**

The Case Resource Manager will submit an e-mail to the Waiver Program Manager confirming the client and/or their legal representative made a verbal request to renew their placement on the waiver enrollment database.

### **What if the situation has changed?**

Headquarters will notify CRM. The CRM must follow-up by telephone or in person and assess the change in circumstance or condition.

- The contacts and information will be entered into an SER.
- A new waiver enrollment request, DSHS 15-282, must be completed. Completing a Waiver Enrollment Request form requires re-determining priority population and completing a Current Support Assessment.

### **How will I know if my client has been removed from the database?**

Headquarters will notify you when a client name is removed from the database.

### **What if I contact my family after they have been removed from the database and they wish to be placed back on?**

Submit the Waiver Enrollment Request form, DSHS 15-282. Completing a Waiver Enrollment Request form requires re-determining priority population and completing a Current Support Assessment. Their original referral date will be reinstated if the request is submitted within 30 days from the date of removal from the database.