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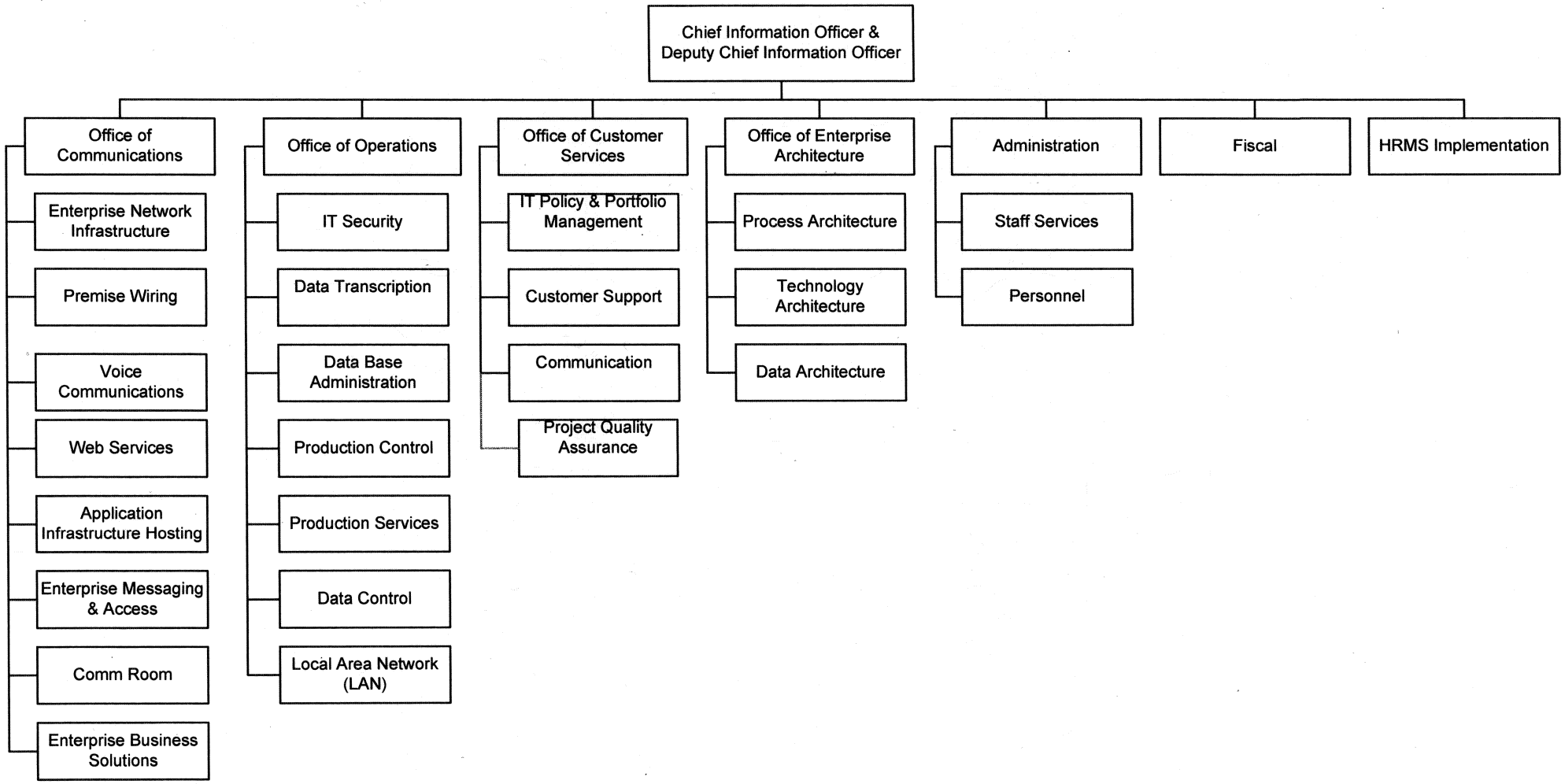
Section 1
Organization Chart

INFORMATION SYSTEM SERVICES DIVISION



Section 2
Activity Inventory Report

Fund and FTE Detail by Fiscal Year

Budget Period: 2005-07
Agency: Dept of Social and Health Services
Version: P1
Budget Level: PL
Sorted by: Decision Package Code
Show Locked Only: No
Include RecSum Text: No

Element	Selection	Grp
Agy-Activity:	(All)	2
Program:	150	1
Sub-Program:	(None)	
Activity:	(None)	
Sub-Activity:	(None)	
Task:	(None)	

Element	Selection	Grp
Division:	(None)	
Branch:	(None)	
Section:	(None)	
Unit:	(None)	
Cost Center:	(None)	

Element	Selection	Grp
Project:	(None)	
Sub-Project:	(None)	
Phase:	(None)	
Budget Unit:	(None)	

		Fiscal Year 1 FTEs	Fiscal Year 2 FTEs	Annual Average FTEs	Fiscal Year 1 Funds	Fiscal Year 2 Funds	Total Funds	Percent Share of Recsum
Program - 150 - Info SYS Svcs Div								
Agency Activity - P001 - Information Systems Services								
Pgm:150								
Total Current Biennium		**150.6**	**150.1**	**150.4**				
Current Biennium Fund Totals								
996-Z	Estimated All Other-Other	150.6	150.1	150.4				
00	**Carry Forward Adjustments**				**151,000**	**(4,000)**	**147,000**	
001-1	General Fund-State				151,000	(4,000)	147,000	100.00%
Total Carry Forward Level		**150.6**	**150.1**	**150.4**	**151,000**	**(4,000)**	**147,000**	
% Change from Current Biennium								
Total Carry Forward Level Fund Totals								
001-1	General Fund-State				151,000	(4,000)	147,000	100.00%
996-Z	Estimated All Other-Other	150.6	150.1	150.4				
9Y	**Other ML Adjustments**				**(151,000)**	**4,000**	**(147,000)**	
001-1	General Fund-State				(151,000)	4,000	(147,000)	100.00%
Total Maintenance Level		**150.6**	**150.1**	**150.4**				
% Change from Current Biennium								
Total Maintenance Level Fund Totals								
001-1	General Fund-State							
996-Z	Estimated All Other-Other	150.6	150.1	150.4				
9Z	**Recast to Activity**							
996-Z	Estimated All Other-Other							
2005-07 Total Proposed Budget		**150.6**	**150.1**	**150.4**				
% Change from Current Biennium								
2005-07 Budget Fund Summary Totals								
001-1	General Fund-State							
996-Z	Estimated All Other-Other	150.6	150.1	150.4				

Fund and FTE Detail by Fiscal Year

	Fiscal Year 1 FTEs	Fiscal Year 2 FTEs	Annual Average FTEs	Fiscal Year 1 Funds	Fiscal Year 2 Funds	Total Funds	Percent Share of Recsum
Total Agency Activity - P001							
Pgm:150							
2003-05 Current Biennium	150.6	150.1	150.4				
Total Carry Forward Level	150.6	150.1	150.4	151,000	(4,000)	147,000	
% Change from Current Biennium							
Carry Forward Plus Workload Changes	150.6	150.1	150.4	151,000	(4,000)	147,000	
% Change from Current Biennium							
Total Maintenance Level	150.6	150.1	150.4				
% Change from Current Biennium							
2005-07 Total Proposed Budget	150.6	150.1	150.4				
% Change from Current Biennium							
Total Program - 150							
2003-05 Current Biennium	150.6	150.1	150.4				
Total Carry Forward Level	150.6	150.1	150.4	151,000	(4,000)	147,000	
% Change from Current Biennium							
Carry Forward Plus Workload Changes	150.6	150.1	150.4	151,000	(4,000)	147,000	
% Change from Current Biennium							
Total Maintenance Level	150.6	150.1	150.4				
% Change from Current Biennium							
2005-07 Total Proposed Budget	150.6	150.1	150.4				
% Change from Current Biennium							

State of Washington

Agency Performance Measure
Incremental Estimates for the Biennial Budget

Agency: 300 Dept of Social and Health Services — Budget Period: 2007-09

Activity: P001 Information Systems Services

150	CL	0H	Carry Forward Level Adjustment	No measures linked to activity
150	CL	0H	Carry Forward Level Adjustment	No measures linked to decision package
150	M2	8F	Fuel Rate Adjustment	No measures linked to activity
150	M2	8F	Fuel Rate Adjustment	No measures linked to decision package
150	M2	PC	Network Transition Costs	No measures linked to activity
150	M2	PC	Network Transition Costs	No measures linked to decision package
150	PL	KB	OB-2 Rehabilitation	No measures linked to activity
150	PL	KB	OB-2 Rehabilitation	No measures linked to decision package
150	PL	KE	Empl & Prov Training Solution	No measures linked to activity
150	PL	KE	Empl & Prov Training Solution	No measures linked to decision package

Section 3
Performance Measures

Section 4
Cost Allocation

Expenditure Detail By Program

Budget Recommendation Summary

DSHS Budget Division

State of Washington
Department of Social and Health Services

Recommendation Summary

Budget Period:2007-09

Version: P1 - 150 - 2007-09 Agency Request Budget

Dollars in Thousands	Agency Priority	Annual Avg FTEs	General Fund State	Other Funds	Total Funds
CB - Current Biennium		**148.3**	**0**	**0**	**0**
CL - Carry Forward Level		**0.0**	**0**	**0**	**0**
Cumulative Total Thru CL		**148.3**	**0**	**0**	**0**
M1 - Mandatory Caseload and Enrollment Changes					
94 Mandatory Workload Adjustments	0	0.0	0	0	0
MH SCC Workload Main Facility	0	0.0	0	0	0
TD Mandatory Targeted Workload Adjust	0	0.0	0	0	0
SubTotal M1		**0.0**	**0**	**0**	**0**
Cumulative Total Thru M1		**148.3**	**0**	**0**	**0**
M2 - Inflation and Other Rate Changes					
8E Interagency Rate Changes	0	0.0	0	0	0
8F Fuel Rate Adjustment	0	0.0	0	0	0
9T Transfers	0	0.0	0	0	0
AF Implement 30-Day Visits	0	0.0	0	0	0
AG SACWIS Implementation	0	0.0	0	0	0
DD Response to DOJ Investigations	0	0.0	0	0	0
DE Mandatory Provider Training	0	0.0	0	0	0
DF Allen/Marr Lawsuit Clients	0	0.0	0	0	0
DJ Expanded Community Services	0	0.0	0	0	0
DK KAT Conversion	0	0.0	0	0	0
DQ Federally Required Health Monitors	0	0.0	0	0	0
DR CMS Compliance for QA	0	0.0	0	0	0
DS Case Management Information System	0	0.0	0	0	0
GF Administration Staffing	0	0.0	0	0	0
HJ DDDS GF-State Disability Funding	0	0.0	0	0	0
HK Provider One Funding	0	0.0	0	0	0
HT Managed Care Federal Audit	0	0.0	0	0	0
PC Network Transition Costs	0	0.0	0	0	0
RK MHD Regulatory-Accredita Compliance	0	0.0	0	0	0
SB Infrastructure Workload	0	0.0	0	0	0
VM Fund Source Adj - Fed Shortfalls	0	0.0	0	0	0
VQ Public Disclosure	0	0.0	0	0	0
SubTotal M2		**0.0**	**0**	**0**	**0**
Cumulative Total Thru M2		**148.3**	**0**	**0**	**0**
PL - Performance Level					
AC Foster Child Health Care	0	0.0	0	0	0
AE CA Practice Model Implementation	0	0.0	0	0	0
AQ Enhance Business Practices	0	0.0	0	0	0
AR Increase Visits	0	0.0	0	0	0
AS Increase Kinship Support	0	0.0	0	0	0
AT Increase Support for Foster Parents	0	0.0	0	0	0
AW Enhance Case Review	0	0.0	0	0	0
AX Interstate Compact-Placing Children	0	0.0	0	0	0
BA Violence Reduction	0	0.0	0	0	0
BB Integrated Treatment Model	0	0.0	0	0	0
BC Improve Community Reintegration	0	0.0	0	0	0

State of Washington
Department of Social and Health Services

Recommendation Summary

Budget Period:2007-09

Version: P1 - 150 - 2007-09 Agency Request Budget

Dollars in Thousands	Agency Priority	Annual Avg FTEs	General Fund State	Other Funds	Total Funds
PL - Performance Level					
BD Mental Health Services to Youth	0	0.0	0	0	0
CA Additional Forensic Capacity	0	0.0	0	0	0
CD MHD Infrastructure Development	0	0.0	0	0	0
CX WSH Food Service	0	0.0	0	0	0
DB Trans ITEIP to Dept Early Learning	0	0.0	0	0	0
DI Public Safety	0	0.0	0	0	0
DJ Expanded Community Services	0	0.0	0	0	0
DL Aging Caregivers	0	0.0	0	0	0
DN Case Resource Manager Needs	0	0.0	0	0	0
DP High School Transition	0	0.0	0	0	0
DW Move from No Paid Services to MPC	0	0.0	0	0	0
EC Chronic Intensive Case Mgt	0	0.0	0	0	0
EJ Residential Enforcement	0	0.0	0	0	0
FF DRA - Child Support Mandatory Fee	0	0.0	0	0	0
FH Expedited Medical Determinations	0	0.0	0	0	0
FI DRA - Medical Child Support	0	0.0	0	0	0
FJ DRA - Mandatory Assignment Revision	0	0.0	0	0	0
HD Health Disparities	0	0.0	0	0	0
HS Chronic Care Management	0	0.0	0	0	0
KA Exec - Risk Management	0	0.0	0	0	0
KB OB-2 Rehabilitation	0	0.5	0	0	0
KD HRD Additional Staffing Request	0	0.0	0	0	0
KE Empl & Prov Training Solution	0	0.0	0	0	0
KF FSA-Revenue & Cost Allocation Mgmt	0	0.0	0	0	0
KG BCCU Request Legislation	0	0.0	0	0	0
KP Individual Provider Personnel Mngmt	0	0.0	0	0	0
KQ WCPCAN Public Awareness & Education	0	0.0	0	0	0
KS WCPCAN Investing for Impact	0	0.0	0	0	0
MA Legal Defense Costs	0	0.0	0	0	0
MC Program Area Managers	0	0.0	0	0	0
MJ Forensic Therapist Caseload Incre	0	0.0	0	0	0
RL MHD Institution Safety	0	0.0	0	0	0
RM DMIO Mental Health Services	0	0.0	0	0	0
SE AFH & BH Quality Assurance	0	0.0	0	0	0
SF Supported Living Monitoring	0	0.0	0	0	0
SG Nursing Home Discharge	0	0.0	0	0	0
SH Resident Protection - AFH & BH	0	0.0	0	0	0
VA Part D Copayment	0	0.0	0	0	0
VC Foster Care Integration	0	0.0	0	0	0
VE Family Caregiver Support & Respite	0	0.0	0	0	0
VF Enhanced Services Facility	0	0.0	0	0	0
VR Tribal Technical Asst and Training	0	0.0	0	0	0
VS DRA - Citizenship Verification	0	0.0	0	0	0
WA Data Driven Accountability	0	0.0	0	0	0
SubTotal PL		**0.5**	**0**	**0**	**0**
Cumulative Total Thru PL		**148.8**	**0**	**0**	**0**
Total Proposed Budget		**148.8**	**0**	**0**	**0**

State of Washington
Department of Social and Health Services

Recommendation Summary

Budget Period:2007-09

Version: P1 - 150 - 2007-09 Agency Request Budget

Dollars in Thousands	Agency Priority	Annual Avg FTEs	General Fund State	Other Funds	Total Funds

Recommendation Summary Text

8E - Interagency Rate Changes

8F - Fuel Rate Adjustment

94 - Mandatory Workload Adjustments

9T - Transfers

AC - Foster Child Health Care

AE - CA Practice Model Implementation

AF - Implement 30-Day Visits

AG - SACWIS Implementation

AQ - Enhance Business Practices

AR - Increase Visits

AS - Increase Kinship Support

AT - Increase Support for Foster Parents

AW - Enhance Case Review

AX - Interstate Compact-Placing Children

BA - Violence Reduction

BB - Integrated Treatment Model

BC - Improve Community Reintegration

BD - Mental Health Services to Youth

CA - Additional Forensic Capacity

CD - MHD Infrastructure Development

CX - WSH Food Service

DB - Trans ITEIP to Dept Early Learning

DD - Response to DOJ Investigations

DE - Mandatory Provider Training

DF - Allen/Marr Lawsuit Clients

DI - Public Safety

DJ - Expanded Community Services

DK - KAT Conversion

DL - Aging Caregivers

DN - Case Resource Manager Needs

DP - High School Transition

DQ - Federally Required Health Monitors

DR - CMS Compliance for QA

DS - Case Management Information System

State of Washington
Department of Social and Health Services

Recommendation Summary

Budget Period:2007-09

Version: P1 - 150 - 2007-09 Agency Request Budget

Dollars in Thousands	Agency Priority	Annual Avg FTEs	General Fund State	Other Funds	Total Funds

DW - Move from No Paid Services to MPC

EC - Chronic Intensive Case Mgt

EJ - Residential Enforcement

FF - DRA - Child Support Mandatory Fee

FH - Expedited Medical Determinations

FI - DRA - Medical Child Support

FJ - DRA - Mandatory Assignment Revision

GF - Administration Staffing

HD - Health Disparities

HJ - DDDS GF-State Disability Funding

HK - Provider One Funding

HS - Chronic Care Management

HT - Managed Care Federal Audit

KA - Exec - Risk Management

KB - OB-2 Rehabilitation

Program: 150

(PL) The Department of Social and Health Services (DSHS) requests $2,257,000 (biennially) and 1.5 FTEs beginning July 1, 2007 for moving expenses associated with the upcoming rehabilitation of Office Building -2 (OB-2) DSHS Headquarters as well as OB-2 infrastructure costs.

KD - HRD Additional Staffing Request

KE - Empl & Prov Training Solution

KF - FSA-Revenue & Cost Allocation Mgmt

KG - BCCU Request Legislation

KP - Individual Provider Personnel Mngmt

KQ - WCPCAN Public Awareness & Education

KS - WCPCAN Investing for Impact

MA - Legal Defense Costs

MC - Program Area Managers

MH - SCC Workload Main Facility

MJ - Forensic Therapist Caseload Incre

PC - Network Transition Costs

Program: 150

(M2) The Department of Social and Health Services (DSHS) requests $1,414,000 (biennially) starting July 1, 2007 to cover the incremental cost increases incurred by transitioning to the Multi-Protocol Label Switching (MPLS) services network operated by the Department of Information Services (DIS).

RK - MHD Regulatory-Accredita Compliance

RL - MHD Institution Safety

State of Washington
Department of Social and Health Services

Recommendation Summary

Budget Period:2007-09

Version: P1 - 150 - 2007-09 Agency Request Budget

Dollars in Thousands	Agency Priority	Annual Avg FTEs	General Fund State	Other Funds	Total Funds
RM - DMIO Mental Health Services					
SB - Infrastructure Workload					
SE - AFH & BH Quality Assurance					
SF - Supported Living Monitoring					
SG - Nursing Home Discharge					
SH - Resident Protection - AFH & BH					
TD - Mandatory Targeted Workload Adjust					
VA - Part D Copayment					
VC - Foster Care Integration					
VE - Family Caregiver Support & Respite					
VF - Enhanced Services Facility					
VM - Fund Source Adj - Fed Shortfalls					
VQ - Public Disclosure					
VR - Tribal Technical Asst and Training					
VS - DRA - Citizenship Verification					
WA - Data Driven Accountability					

Section 6
Maintenance Level

State of Washington
Department of Social and Health Services

Recommendation Summary

Budget Period:2007-09

Version: P1 - 150 - 2007-09 Agency Request Budget

Budget Level Criteria: M1+M2

Dollars in Thousands	Agency Priority	Annual Avg FTEs	General Fund State	Other Funds	Total Funds
M1 - Mandatory Caseload and Enrollment Changes					
94 Mandatory Workload Adjustments	0	0.0	0	0	0
MH SCC Workload Main Facility	0	0.0	0	0	0
TD Mandatory Targeted Workload Adjust	0	0.0	0	0	0
	SubTotal M1	**0.0**	**0**	**0**	**0**
M2 - Inflation and Other Rate Changes					
8E Interagency Rate Changes	0	0.0	0	0	0
8F Fuel Rate Adjustment	0	0.0	0	0	0
9T Transfers	0	0.0	0	0	0
AF Implement 30-Day Visits	0	0.0	0	0	0
AG SACWIS Implementation	0	0.0	0	0	0
DD Response to DOJ Investigations	0	0.0	0	0	0
DE Mandatory Provider Training	0	0.0	0	0	0
DF Allen/Marr Lawsuit Clients	0	0.0	0	0	0
DJ Expanded Community Services	0	0.0	0	0	0
DK KAT Conversion	0	0.0	0	0	0
DQ Federally Required Health Monitors	0	0.0	0	0	0
DR CMS Compliance for QA	0	0.0	0	0	0
DS Case Management Information System	0	0.0	0	0	0
GF Administration Staffing	0	0.0	0	0	0
HJ DDDS GF-State Disability Funding	0	0.0	0	0	0
HK Provider One Funding	0	0.0	0	0	0
HT Managed Care Federal Audit	0	0.0	0	0	0
PC Network Transition Costs	0	0.0	0	0	0
RK MHD Regulatory-Accredita Compliance	0	0.0	0	0	0
SB Infrastructure Workload	0	0.0	0	0	0
VM Fund Source Adj - Fed Shortfalls	0	0.0	0	0	0
VQ Public Disclosure	0	0.0	0	0	0
	SubTotal M2	**0.0**	**0**	**0**	**0**
Total Proposed M1+M2 Budget		**0.0**	**0**	**0**	**0**

Section 7
Policy Level

State of Washington
Department of Social and Health Services

Recommendation Summary

Budget Period:2007-09

Version: P1 - 150 - 2007-09 Agency Request Budget

Budget Level Criteria: PL Only

Dollars in Thousands	Agency Priority	Annual Avg FTEs	General Fund State	Other Funds	Total Funds
PL - Performance Level					
AC Foster Child Health Care	0	0.0	0	0	0
AE CA Practice Model Implementation	0	0.0	0	0	0
AQ Enhance Business Practices	0	0.0	0	0	0
AR Increase Visits	0	0.0	0	0	0
AS Increase Kinship Support	0	0.0	0	0	0
AT Increase Support for Foster Parents	0	0.0	0	0	0
AW Enhance Case Review	0	0.0	0	0	0
AX Interstate Compact-Placing Children	0	0.0	0	0	0
BA Violence Reduction	0	0.0	0	0	0
BB Integrated Treatment Model	0	0.0	0	0	0
BC Improve Community Reintegration	0	0.0	0	0	0
BD Mental Health Services to Youth	0	0.0	0	0	0
CA Additional Forensic Capacity	0	0.0	0	0	0
CD MHD Infrastructure Development	0	0.0	0	0	0
CX WSH Food Service	0	0.0	0	0	0
DB Trans ITEIP to Dept Early Learning	0	0.0	0	0	0
DI Public Safety	0	0.0	0	0	0
DJ Expanded Community Services	0	0.0	0	0	0
DL Aging Caregivers	0	0.0	0	0	0
DN Case Resource Manager Needs	0	0.0	0	0	0
DP High School Transition	0	0.0	0	0	0
DW Move from No Paid Services to MPC	0	0.0	0	0	0
EC Chronic Intensive Case Mgt	0	0.0	0	0	0
EJ Residential Enforcement	0	0.0	0	0	0
FF DRA - Child Support Mandatory Fee	0	0.0	0	0	0
FH Expedited Medical Determinations	0	0.0	0	0	0
FI DRA - Medical Child Support	0	0.0	0	0	0
FJ DRA - Mandatory Assignment Revision	0	0.0	0	0	0
HD Health Disparities	0	0.0	0	0	0
HS Chronic Care Management	0	0.0	0	0	0
KA Exec - Risk Management	0	0.0	0	0	0
KB OB-2 Rehabilitation	0	0.5	0	0	0
KD HRD Additional Staffing Request	0	0.0	0	0	0
KE Empl & Prov Training Solution	0	0.0	0	0	0
KF FSA-Revenue & Cost Allocation Mgmt	0	0.0	0	0	0
KG BCCU Request Legislation	0	0.0	0	0	0
KP Individual Provider Personnel Mngmt	0	0.0	0	0	0
KQ WCPCAN Public Awareness & Education	0	0.0	0	0	0
KS WCPCAN Investing for Impact	0	0.0	0	0	0
MA Legal Defense Costs	0	0.0	0	0	0
MC Program Area Managers	0	0.0	0	0	0
MJ Forensic Therapist Caseload Incre	0	0.0	0	0	0
RL MHD Institution Safety	0	0.0	0	0	0
RM DMIO Mental Health Services	0	0.0	0	0	0
SE AFH & BH Quality Assurance	0	0.0	0	0	0
SF Supported Living Monitoring	0	0.0	0	0	0
SG Nursing Home Discharge	0	0.0	0	0	0
SH Resident Protection - AFH & BH	0	0.0	0	0	0
VA Part D Copayment	0	0.0	0	0	0

State of Washington
Department of Social and Health Services

Recommendation Summary

Budget Period:2007-09

Version: P1 - 150 - 2007-09 Agency Request Budget

Budget Level Criteria: PL Only

Dollars in Thousands	Agency Priority	Annual Avg FTEs	General Fund State	Other Funds	Total Funds
PL - Performance Level					
VC Foster Care Integration	0	0.0	0	0	0
VE Family Caregiver Support & Respite	0	0.0	0	0	0
VF Enhanced Services Facility	0	0.0	0	0	0
VR Tribal Technical Asst and Training	0	0.0	0	0	0
VS DRA - Citizenship Verification	0	0.0	0	0	0
WA Data Driven Accountability	0	0.0	0	0	0
	SubTotal PL	**0.5**	**0**	**0**	**0**
Total Proposed PL Only Budget		**0.5**	**0**	**0**	**0**

State of Washington
Decision Package
Department of Social and Health Services

FINAL

DP Code/Title: PL-KB OB-2 Rehabilitation
Program Level - 150 Info SYS Svcs Div

Budget Period: 2007-09 Version: P1 150 - 2007-09 Agency Request Budget

Recommendation Summary Text:

The Department of Social and Health Services (DSHS) requests $2,257,000 (biennially) and 1.5 FTEs beginning July 1, 2007 for moving expenses associated with the upcoming rehabilitation of Office Building -2 (OB-2) DSHS Headquarters as well as OB-2 infrastructure costs.

Fiscal Detail:

Operating Expenditures	FY 1	FY 2	Total
Overall Funding			
Program Cost			
Total Cost			

Staffing	FY 1	FY 2	Annual Avg
Agency FTEs	**0.5**	**0.5**	**0.5**

Package Description:

DSHS requests $2,257,000 and 1.5 FTEs for the 2007-09 Biennium for the costs associated with rehabilitating OB-2.

Headquarters operations are housed in Office Building 2 on East Capital Campus, to include several DSHS administrative functions as well as DSHS Executive Management.

The Department of General Administration (GA) has a rehabilitation plan for OB-2 that includes the seismic retrofit of the facility. This renovation is required to improve the structural integrity and energy efficiency of the building. For this renovation to occur, DSHS will have to vacate one quarter of the facility in phases over approximately 18 months. This request includes moving expenses associated with this renovation. Approximately 20,000 square feet of temporary space will have to be leased for DSHS to vacate the necessary space for construction. DSHS will require 1.5 temporary FTEs to support these activities. These FTEs will complete DSHS facility programming, move planning, staff communication, and move coordination in collaboration with GA FTEs.

This project will have six major phases.

Strategic Planning/ Project Pre-planning: February 2006 - August 2007
Space Planning/Design Development/Lease Development (Temp Space): January 2007 - July 2008
Construction Documentation, Bid, and Negotiation: January - October 2008
Empty one-fourth of OB-2 for Construction: October - December 2008
Construction: November 2008 - October 2009
Fill Vacated space in OB-2: November-December 2009

Narrative Justification and Impact Statement

How contributes to strategic plan:

This project contributes to the Agency goal to "value and develop employees" and the objective to "provide the infrastructure, information, and systems to help employees do their jobs". This project will provide approximately 900 DSHS staff with the facilities infrastructure to do their job in a safe working environment.

State of Washington
Decision Package
Department of Social and Health Services

FINAL

DP Code/Title: PL-KB OB-2 Rehabilitation
Program Level - 150 Info SYS Svcs Div

Budget Period: 2007-09 Version: P1 150 - 2007-09 Agency Request Budget

Performance Measure Detail

Agency Level

Activity: P001 Information Systems Services	Incremental Changes FY 1	FY 2
No measures linked to package	0.00	0.00

Reason for change:

This project will support GA's efforts to improve the safety of OB-2 for building tenants during an earthquake. Specifically, it will improve the building structure to increase life safety levels in the event of an earthquake, other natural disaster, or man-made disaster. In addition, this renovation is expected to improve energy efficiency with the replacement of windows and improvements to the buildings HVAC systems. This project is the final phase of General Administrations multi-phased building rehabilitation. It is important to staff safety to complete this project at this time.

In conjunction with the rehabilitation, the DSHS Communication Room will be consolidated in the DIS LAN room located on the Service Level of OB-2. This will allow for better infrastructure support for some of most critical IT equipment for DSHS.

Impact on clients and services:

This project is not expected to be disruptive to DSHS client services. There will be some minimal disruption to business operations for building tenants while the phased relocations occur.

Impact on other state programs:

GA will be impacted by this project. GA is responsible for building operations and construction management of this project.

Relationship to capital budget:

GA is submitting a capital budget request to complete the design and construction of this project. GA's request is OB-2 Rehabilitation, number 1998-1-007. It is estimated to cost $12.4 million and will be funded by a Certificate of Participation (COP).

Required changes to existing RCW, WAC, contract, or plan:

None

Alternatives explored by agency:

DSHS considered vacating the building all at once.
Cons:
This model would have increased the costs of temporary relocation to nearly $13,000,000.
This model would have required DSHS to lease approximately 260,000 square feet of temporary space in Thurston County.

Pros:
This would have been less disruptive to staff and services provided in OB-2.
This would have allowed construction to occur faster and would have reduced construction costs.

The alternative selected is the best alternative because it will reduce the costs of this project by over half. In addition, this will significantly reduce the amount of temporary leased space to approximately 8% of the other alternative.

State of Washington
Decision Package
Department of Social and Health Services

FINAL

DP Code/Title: PL-KB OB-2 Rehabilitation
Program Level - 150 Info SYS Svcs Div

Budget Period: 2007-09 Version: P1 150 - 2007-09 Agency Request Budget

This project has not been assessed against best practices. It is being developed and implemented using recently improved procedures for the construction of DSHS leased space.

Budget impacts in future biennia:

This project is expected to span two biennia. The cost for the 09-11 biennium is estimated to be $2,317,000.

Beyond the 2009-11 biennium, DSHS will continue to incur approximately $200,000 annually for the continued maintenance of the LAN room, which is payable to DIS.

In addition, because the Capital Project will be funded through a COP, GA will be increasing the DSHS reimbursable fees to pay for the construction. This will create a fiscal impact to the GA revolving fund in program 145 (Payments to Other Agencies). Estimated costs are not available at this time from GA. GA is creating a pro forma to document these increased costs.

Distinction between one-time and ongoing costs:

This request is predominantly all one-time costs, except for the cost of the increased charges to DIS for the maintenance of the LAN room. These costs are to pay for the infrastructure DSHS will be using in this room on an ongoing basis.

Effects of non-funding:

If funding is not provided, this project will not occur.

Expenditure Calculations and Assumptions:

See attachment 'AW PL-KB OB-2 Rehabilitation.xls'.

Project costs are based on recent DSHS moves and vendor estimates.

Object Detail	FY 1	FY 2	Total
Overall Funding			
J Capital Outlays	249,000	249,000	498,000
T Intra-Agency Reimbursements	(249,000)	(249,000)	(498,000)
Total Objects	**0**	**0**	**0**

DSHS Source Code Detail

Overall Funding Fund , Sources Title	FY 1	FY 2	Total
Total for Fund			
Total Overall Funding			
Totals for all funds			

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OB-2 Rehabilitation Summary

	FY08	FTE	A	B	E	J	TZ	TOTAL
010	Children and Family Services						51,000	51,000
020	Juvenile Rehabilitation						10,000	10,000
030	Mental Health						10,000	10,000
040	Developmental Disabilities						9,000	9,000
050	Aging and Adult Services						11,000	11,000
060	Economic Services						112,000	112,000
070	Alcohol and Substance Abuse						-	-
080	Medical Assistance						2,000	2,000
100	Vocational Rehabilitation						3,000	3,000
100-1	Deaf & Hard of Hearing						1,000	1,000
110	Administration	1.0	63,000	16,000	7,000	2,000	39,000	127,000
135	Special Commitment Center						1,000	1,000
150	Information System Services Division	0.5	33,000	9,000	205,000	2,000	(249,000)	-
	Total	***1.5***	***96,000***	***25,000***	***212,000***	***4,000***	***-***	***337,000***

	FY09	FTE	A	B	E	J	TZ	TOTAL
010	Children and Family Services						51,000	51,000
020	Juvenile Rehabilitation						10,000	10,000
030	Mental Health						10,000	10,000
040	Developmental Disabilities						9,000	9,000
050	Aging and Adult Services						11,000	11,000
060	Economic Services						112,000	112,000
070	Alcohol and Substance Abuse						-	-
080	Medical Assistance						2,000	2,000
100	Vocational Rehabilitation						3,000	3,000
100-1	Deaf & Hard of Hearing						1,000	1,000
110	Administration	1.0	63,000	16,000	1,590,000	2,000	39,000	1,710,000
135	Special Commitment Center						1,000	1,000
150	Information System Services Division	0.5	33,000	9,000	205,000	2,000	(249,000)	-
	Total	***1.5***	***96,000***	***25,000***	***1,795,000***	***4,000***	***-***	***1,920,000***

	TOTAL	FTE	A	B	E	J	TZ	TOTAL
010	Children and Family Services	-	-	-	-	-	102,000	102,000
020	Juvenile Rehabilitation	-	-	-	-	-	20,000	20,000
030	Mental Health	-	-	-	-	-	20,000	20,000
040	Developmental Disabilities	-	-	-	-	-	18,000	18,000
050	Aging and Adult Services	-	-	-	-	-	22,000	22,000
060	Economic Services	-	-	-	-	-	224,000	224,000
070	Alcohol and Substance Abuse	-	-	-	-	-	-	-
080	Medical Assistance	-	-	-	-	-	4,000	4,000
100	Vocational Rehabilitation	-	-	-	-	-	6,000	6,000
100-1	Deaf & Hard of Hearing	-	-	-	-	-	2,000	2,000
110	Administration	1.0	126,000	32,000	1,597,000	4,000	78,000	1,837,000
135	Special Commitment Center	-	-	-	-	-	2,000	2,000
150	Information System Services Division	0.5	66,000	18,000	410,000	4,000	(498,000)	-
	Total	***1.5***	***192,000***	***50,000***	***2,007,000***	***8,000***	***-***	***2,257,000***

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OB-2 Rehabilitation Summary

STAFF	FTE'S	COSTS PER ITEM	TOTAL COST	FY08	FY09	FY10	FY11	TOTAL
Facilties Coordinator	1	$ 89,000	$ 89,000	$ 89,000	$ 89,000	$ 89,000	$ 89,000	$ 356,000
IT Coordinator	0.5	$ 48,000	$ 48,000	$ 48,000	$ 48,000	$ 48,000	$ 48,000	$ 192,000
Total Annual Staffing Estimate			***$ 137,000***	***$ 137,000***	***$ 137,000***	***$ 137,000***	***$ 137,000***	***$ 548,000***

OB2 COSTS

INFRASTRUCTURE& MOVING COSTS

	NUMBER OF ITEMS	COSTS PER ITEM	TOTAL COST	FY08	FY09	FY10	FY11	TOTAL
Voice and Data Expenses								
DIS Costs								
DIS Maintenance Costs for Relocation of Com Room		200,000	200,000	200,000	200,000	200,000	200,000	$ 800,000
Furniture								
OB2 Core Furniture in support of Office of the Future	1	200,000	200,000	-	200,000	-	-	$ 200,000
Refurbish Panels	200	800	160,000	-	64,000	96,000	-	$ 160,000
Furniture Moves								
Furniture Tear Down	1,000	100	100,000	-	40,000	60,000	0	$ 100,000
Furniture Set Up	1,000	250	250,000	-	100,000	150,000		$ 250,000
Movement of Panels	1,000	150	150,000	-	60,000	90,000		$ 150,000
Staff Moving Costs								
Moving Vendor	1,600	300	480,000	-	192,000	288,000	-	$ 480,000
CONTINGENCY		10%		-	86,000	88,000	-	$ 174,000
Subtotal: Total Project Estimate			***1,540,000***	***200,000***	***942,000***	***972,000***	***200,000***	***$ 2,314,000***

OB-2 Rehabilitation Summary

TEMPORARY SPACE COSTS

INFRASTRUCTURE& MOVING COSTS

	NUMBER OF ITEMS	COSTS PER ITEM	TOTAL COST	FY08	FY09	FY10	FY11	TOTAL
Voice and Data Expenses								
Premise Wiring	200	450	90,000	-	90,000	-	-	$ 90,000
Telephone System	1	50,000	50,000	-	50,000	-	-	$ 50,000
Telephone Sets	100	350	35,000	-	35,000	-	-	$ 35,000
LAN Room Equipment								
LAN Rooms Complete	1	120,000	120,000	-	120,000	-	-	$ 120,000
HVAC Consultation								
HVAC Consultant Fees	1	10,000	10,000	-	10,000	-	-	$ 10,000
Furniture								
Office Furniture	3	4,500	13,500	-	14,000	-	-	$ 14,000
Meeting Room Furniture	4	550	2,200	-	2,000	-	-	$ 2,000
Furniture Moves								
Furniture Tear Down	100	100	10,000	-	-	-	10,000	$ 10,000
Furniture Set Up	100	250	25,000	-	25,000	-	-	$ 25,000
Movement of Panels	100	150	15,000	-	-	15,000	-	$ 15,000
Security System								
Security System Equipment	1	20,000	20,000	-	20,000	-	-	$ 20,000
Moving Costs								
Moving Vendor	200	300	60,000	-	30,000	-	30,000	$ 60,000
CONTINGENCY		10%		-	40,000	2,000	4,000	$ 46,000
Subtotal: Temporary Cost Estimate			***450,700***	***-***	***436,000***	***17,000***	***44,000***	***$ 497,000***

TEMPORARY LEASE & BLDG. OPERATING COSTS

	ESTIMATED SQ FT	COST PER SQ FT	TOTAL COST	FY08	FY09	FY10	FY11	TOTAL
Annual Lease Costs	20,000.00	$ 27.00	***$ 540,000***	***$ -***	***$ 405,000***	***$ 540,000***	***$ 270,000***	**$ 1,215,000**
GRAND TOTAL				**$ 337,000**	**$ 1,920,000**	**$ 1,666,000**	**$ 651,000**	**$ 4,574,000**

07-09 Biennium	$	2,257,000
09-11 Biennium	$	2,317,000
Total Request Over 4 Years	$	4,574,000

Assumptions:
Due to phased relocation, all staff will relocated 2 times.
Tempoary LAN Room includes: equipment, HVAC, and Set-up

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ISSD Costs

		Staff Costs	Relocation Equipment /Install	Ongoing DIS	LAN Room Equipment	Total
FY2008						
	FTE	0.5				0.5
A	Salaries	33,000				33,000
B	Benefits	9,000				9,000
E	Goods & Services	4,000		200,000		204,000
J	Equipment	2,000			-	2,000
TZ	Recoveries	(48,000)	-	(200,000)	-	(248,000)
	Total	-	-	-	-	-
FY2009						
	FTE	0.5				0.5
A	Salaries	33,000				33,000
B	Benefits	9,000				9,000
E	Goods & Services	4,000		200,000		204,000
J	Equipment	2,000				2,000
TZ	Recoveries	(48,000)	-	(200,000)	-	(248,000)
	Total	-	-	-	-	-

	Program TZ Distribution	FY2008	FY2009
010	Children and Family Services	51,000	51,000
020	Juvenile Rehabilitation	10,000	10,000
030	Mental Health	10,000	10,000
040	Developmental Disabilities	9,000	9,000
050	Aging and Adult Services	11,000	11,000
060	Economic Services	112,000	112,000
070	Alcohol and Substance Abuse	-	-
080	Medical Assistance	2,000	2,000
100	Vocational Rehabilitation	3,000	3,000
100-1	Deaf & Hard of Hearing	1,000	1,000
110	Administration	38,000	38,000
135	Special Commitment Center	1,000	1,000
150	Information System Services Division	-	-
	Total	248,000	248,000

		Enclosure Distribution	ISSD Enterprise Distribution	Total Cost Distribution
010	Children and Family Services	11.98%	8.77%	20.75%
020	Juvenile Rehabilitation	3.11%	1.10%	4.21%
030	Mental Health	3.11%	0.91%	4.02%
040	Developmental Disabilities	1.56%	1.92%	3.48%
050	Aging and Adult Services	1.56%	2.81%	4.37%
060	Economic Services	19.26%	25.93%	45.19%
070	Alcohol and Substance Abuse	0.00%	0.11%	0.11%
080	Medical Assistance	0.00%	0.93%	0.93%
100	Vocational Rehabilitation	0.00%	1.02%	1.02%
100-1	Deaf & Hard of Hearing	0.31%	0.00%	0.31%
110	Administration	12.45%	2.93%	15.38%
135	Special Commitment Center	0.00%	0.23%	0.23%
150	Information System Services Division	46.66%	(46.66%)	0.00%
	Total	100.00%	0.00%	100.00%

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OB-2 REHABILITATION SUMMARY OF STAFF COSTS

	FY 08	FY 09	TOTAL
FTE			
Facilities Service Coord 2	-	-	-
Facilities Project Manager	1.0	1.0	1.0
TOTAL	1.0	1.0	1.0
SALARY			
Facilities Service Coord 2	-	-	-
Facilities Project Manager	63,000	63,000	126,000
TOTAL	63,000	63,000	126,000
BENEFITS			
Facilities Service Coord 2	-	-	-
Facilities Project Manager	16,000	16,000	32,000
TOTAL	16,000	16,000	32,000
GOODS AND SERVICES			
Facilities Service Coord 2	-	-	-
Facilities Project Manager	7,000	7,000	14,000
TOTAL	7,000	7,000	14,000
EQUIPMENT			
Facilities Service Coord 2	-	-	-
Facilities Project Manager	2,000	2,000	4,000
TOTAL	2,000	2,000	4,000
ISSD-TZ			
Facilities Service Coord 2	-	-	-
Facilities Project Manager	1,000	1,000	2,000
TOTAL	1,000	1,000	2,000
TOTAL			
Facilities Service Coord 2	-	-	-
Facilities Project Manager	89,000	89,000	178,000
	-	-	-
TOTAL	89,000	89,000	178,000
STATE			
Facilities Service Coord 2	-	-	-
Facilities Project Manager	57,000	57,000	114,000
TOTAL	57,000	57,000	114,000
FEDERAL			
Facilities Service Coord 2	-	-	-
Facilities Project Manager	32,000	32,000	64,000
TOTAL	32,000	32,000	64,000
TOTAL			
Facilities Service Coord 2	-	-	-
Facilities Project Manager	89,000	89,000	178,000
	-	-	-
TOTAL	89,000	89,000	178,000